



**Habitat
for Humanity®**

Prince Edward-Hastings

www.habitatpeh.org

613-969-1415

Prince Edward-Hastings Habitat for Humanity Annual General Meeting 2009

393 Sidney Street, Belleville

June 24, 2009



Eleventh Affiliate Habitat Home Build has begun in Picton.

Continuing with the Affiliate's goal to build at least one Habitat home a year, the 2009, and eleventh, home building project started in Picton in June. Unique to the Prince Edward-Hastings Habitat for Humanity Affiliate is a construction method using straw bales.

"In our efforts to be environmentally responsible, our intent is to utilize as many energy conservation practices and green concepts in the building projects as possible," said Affiliate board member, Dennis Martin.

The Picton straw bale build is already attracting the attention of Habitat Canada and could be a model for future straw built Habitat and non-Habitat homes here and across Canada.

The Picton Habitat three-bedroom home will be taking the green concept a step further than the environmentally friendly Habitat home built in Belleville last summer. The Energy Star home took advantage of energy conservation methods including in-floor heating, extra insulation in the walls and ceilings and Energy Star windows and appliances all designed to the highest standards.

The Picton home will follow the Energy Star and Leadership in Energy and Environmental Design (LEED) standards.

This will include composite or steel roofing, extended overhangs for passive solar heating, rain water harvesting, domestic solar hot water, solar panels, dual flush toilets and the like.

"The more energy efficient a home is, the less are the running costs and that's important for our home owners," said Norah Buckley, Affiliate President.

A straw bale home may seem "to be out there" by many people, but the construction method has been around for centuries and has proven to be a very effective, CMHC approved, construction method.

The Affiliate will use a post and beam method. Straw bales are placed and then plastered inside and out to provide a seal following approved engineering methods. Conventional basement and roof construction will be used.

In addition to straw bales, wood, certified by the Forest Stewardship Council and Sustainable Forest Initiative that ensures wood is extracted by properly managed forests, will be used.

It takes a lot of volunteers and paid professionals to build a Habitat home, especially a less conventional straw bale built one. Taking the lead on the build is Bloomfield's Bethany Christian Reformed Church that has partnered with the Hastings-Prince Edward

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More Prince Edward and Hastings families joined the Habitat team over the past twelve months. The newest is the Prince Edward County 2009 build family (R) who join the 2008 Hastings build family (below). Welcome all.



Habitat workers come from all areas of our community and include many trades people who volunteer or discount their time to help Affiliate volunteers and families build Habitat homes.



Preparing for the annual Maple in the County weekend in March is almost as much fun as enjoying the maple syrup and pancake breakfasts. Over 700 were served in March.

Join the Prince Edward County build this summer for a day, an hour, a week whatever. Donate money or materials. Call Melanie 969-1415



www.habitatpeh.org



The Affiliate's fundraising events proved popular from curling, to golf, to eating pancakes to rummage sales and more...



The December thanks-to-our-volunteer evening is always well attended.



Mandi Tisdale, of Elite Personal Fitness and ED Melanie Flynn work out prior to Melanie's trip to Tajikistan. Mandi, a personal trainer volunteered to ensure that I was not an aching mess in Tajikistan. She found the concrete lugging and ground leveling muscles and abused them before I left so that I would be in top building form while I was gone, thus being more productive! Elite Personal Fitness 613-396-1651 trainer_mandi@yahoo.ca



Melanie gives some Canadian gifts to some of the community children with houses and mountains in background (R). (L) The eldest 16 year old daughter (Jahungoule Usuvo) works at mixing cement with the mountains in the background.





Norah Buckley,
President

New partnerships formed in 2009

President's Report

Ten houses, twelve families, three full time staff, one Re-store, countless volunteers, many donors, suppliers and tradesmen. That's what it takes to make Prince Edward-Hastings Habitat for Humanity work.

2008-2009 was a busy time for us. In the spring, we completed the renovations on 141 Stanley St, after the previous owner moved out of the area. We then sold the house to a new Habitat family. This marked the eleventh family to be assisted to purchase a home by our affiliate. We were finally able to procure a piece of land on George St South, on which we constructed an environmentally friendly house. This marked our tenth house since our start up in 1994-95.

The family was able to move in just in time for Christmas, thanks to the tireless efforts of the committee from St Theresa's Secondary School, and many other volunteers.

Over the winter we formed a partnership with Bethany Christian Reformed Church in Bloomfield, and purchased a lot on Barker St in Picton. That build committee is now in high gear, and would welcome volunteers. It promises to be an even more energy efficient and environmentally friendly house than any of our others.

Please be sure to contact us if you are interested in becoming involved in any way.

Many of our staff, board members, and volunteers have been involved in ongoing workshops, teleconferences, and other training on areas other than building as well. These include our new computer programme to be used to track donors, volunteers, and other interested friends.

I am sure many of you enjoyed participating in some of our fundraising

activities, which included the ever popular Ham Supper, Maple in the County, the curling bonspiel, and the golf tournament.

We couldn't do so many things without such a dedicated group of people to organize and run all these things. We are especially grateful to the Quinte District Real Estate board for the sponsorship of our golf tournament, and to the many local groups who have supported us over the years.

Our plans for next year include a partnership with a local group in Bancroft for a build there in 2010-2011, and a partnering with St Paul's Secondary School in Trenton for a build in Quinte West.

Risk management policy moving forward

by Kerry Burgess

Over the past year, the PEH Habitat for Humanity Affiliate has been researching issues related to risk management in order to establish an Affiliate risk management policy.

WHAT IS IT?

Risk management is the concept of identifying all areas of Habitat activity which could result in some form of damage to the organization or to any of its stakeholders (staff, volunteers, customers, suppliers, donors, Board members, etc.)

WHAT SPECIFIC AREAS ?

The four primary requirements are:

- protect all personnel from physical or other harm
- protect the reputation of the Habitat organization and of stakeholders
- protect all physical assets (ReStore building and contents, Habitat homes, build sites, and salvage materials)
- protect all financial assets

WHO IS AFFECTED ?

- all classes of individuals listed above are affected
- in addition, PEH affiliate Board of Directors as a group are responsible for managing the risks
- all related organizations – government agencies, suppliers, donors, all forms of media, and other non-profit organizations that we work with

WHAT NEEDS TO BE DONE ?

First, a risk management search team must identify all possible areas of risk that lie within this organization's fields of activity. Common sense comes into play here! This team will include experienced people from a wide range of practical backgrounds, to consider the types of risks that are likely to be added to the list.

Next, all recognized risks have to be classified, and grouped into four types;

- need to be removed
- need to be minimized
- need to be solved
- should be transferred to another "owner"

After that, each individual risk item must be handled according to both its severity and the likelihood that it will arise. Suitable policies and procedures will be designed and put in place for each, along with any required training for the affected individuals.

Lastly, the whole risk management file must be regularly reviewed to ensure that all identified risks continue to be reduced to an acceptable level.

HOW ARE WE DOING ?

Unofficial but effective risk reduction procedures are already in place for the ReStore environment, each succeeding build site, and for salvage activities. These procedures will be reviewed, tak-

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Straw...continued from page 1
Habitat for Humanity Affiliate. Members of the church, with help from the first group of volunteers who built the 2004/05 homes in Picton, formed the Building Committee and have been meeting during the winter and Spring.

County government has stepped up once again as they did for the first two County Habitat builds in 2004 by waving various fees and providing some financial support.

The Picton Rotary Club, celebrating its 60th anniversary this year, will be a key player in the build by providing many hours of sweat equity during the construction phase of the build.

Many straw bale built homes have been constructed in Ontario and other parts of Canada over the years. Details can be found on many web sites, but two to check are www.strawhomes.ca and the web site of the Ontario Straw Bale Building Coalition at www.osbbc.ca.

Prince Edward County Chapter has evolved

Founded in January 2003, the Prince Edward County Chapter created an organization of County volunteers to plan and build the first Habitat homes in Prince Edward.

Two homes were completed in January 2005. Since then Chapter members created several annual fundraising activities to raise funds for the next County build.

The Chapter has been dissolved and replaced by a Building Committee structure to conform with current Affiliate policy.

For the 2009 County build, the Building Committee is made up of members of Bloomfield's Bethany Christian Reformed Church.

Many of the original Chapter volunteers continue to support Affiliate activities.



At the AGM in Winnipeg, ED/CEO's went 2 days early to build a house together. The build site was directly across from the Delta Winnipeg on a wheeled platform. Once the building was completed and the conference was over, the home was wheeled to its permanent location. Here, Melanie shows off one of the build sponsors products.

Risk...continued from page 2

ing account possible changes in governmental regulations

The affiliate has insurance coverage in effect which helps to protect against most forms of property and financial loss. This coverage is regularly reviewed at the beginning of each policy year.

WHERE ARE WE HEADED?

We will continue to examine the areas of risk highlighted above, keeping a lookout for new risks that may arise. We will continue to draw on the experience of other Habitat affiliates, other non-profit organizations, and other known sources of relevant guidance.

Build and Site selection committee has been busy

Two Affiliate committees have been very busy this year, the Family Selection Committee and the Build and Site Selection Committee.

To carry forward with plans to build a home a year, these two committees must be working a year ahead to prepare the ground for the annual build.

Last year, both committees began their work preparing for the 2009 build in Prince Edward County.

A lot had to be found and purchased while families had to be encouraged to come forward to participate in the family selection process.

Family Selection chair, Bonnie Dobson and her committee members, and Build and Site Selection Committee chair Dennis Martin and his committee members deserve a large pat on the back for a job well done.

Get Involved
Join Prince Edward-Hastings Habitat for Humanity Affiliate

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www.habitatpeh.org

NOMINATING COMMITTEE REPORT

Slate of Directors for election

The Nominating Committee approached all candidates and was assured by each of the following individuals that they are willing to serve as Directors of the Affiliate and that they are members in good standing with the Affiliate.

The following are automatically elected in order to complete their three year term according to the By-Laws.

Norah Buckley, Kerry Burgess, Bonnie Dobson, Dennis Martin, Phillip Lappan, Dan Coleman, Garry Sopaz, Sharon Donahoe, Angela Flynn.

Board Members Retiring from the Board

Nancy Hofford, Nigel Sivel, Daniele De Luca, John Hoyle, Blake Wood

New Board Candidates

Steven Everhardus

Samantha Hayward



*Robert Bradshaw,
ReStore Manager*

ReStore salvage operation largest in Canada

I can not believe it is this time of year already, this AGM marks the third year of operations for our Restore and I could not be more pleased.

I spent some time trying to figure what I was going to report about, several different ideas occurred to me but they seemed trivial.

Last year at this time I informed you that in my opinion we were becoming a household name in our area. I am more pleased to announce that this year we are becoming a name known across Canada.

I received data from HFH Canada that informed me that our Salvage department is actually the largest of all Canadian Restores. I feel we all should be very proud of this accomplishment as well as give proper recognition to everyone that has made this feat possible.

During the last three years

we have endured many changes, some good some not, but in the end our goal has always remained the same to help others. At times we may lose sight of that goal but in the end it presents itself and we push on to help more.

I believe in Habitat and its endeavours. Its goals and purpose not only allow me to have a place of employment but have given an answer that most people ask. Why am I here?

The answer is helping others and Habitat is my vessel. I am very proud to serve this organization as all of you should be.

Volunteer Committee had a busy year

Nancy Hofford, Volunteer Chair

The 2008-09 year has been a challenging and exciting year for volunteers. One highlight of the year was the completion of our tenth build on George Street in Belleville made possible by the leadership and volunteers from the St. Theresa's Catholic School Community

with assistance from many other regular and new volunteers. Over 5000 volunteer hours made homeownership a reality for another deserving family.

Another highlight during the year was the purchase of the Income Manager program with funding provided by a Home Depot Grant. The volunteer management side of the program will allow us to keep better track of volunteers and improve communication with all members and volunteers. A number of Board members attended a Training session in Toronto in November to become familiar with the potential uses of the program which include income management, events management, donor recognition and various other office management capabilities. The data entry portion is proving to be time consuming but once completed should be a great tool for coordination of volunteers. Data entry will be an ongoing process requiring office assistance to ensure that is updated and accurate.

At the ReStore we continue to be thankful for our partnership with Pathways and Community Living. The Pathways volunteers make the foundation for our Salvage program and lend a hand on a daily basis at the store. Will Armstrong was recognized at our Volunteer appreciation event in December for his commitment to the ReStore in receiving, refurbishing and daily customer service. Throughout the school year we also have been privileged to meet many young people through the local High Schools' Co-operative Education Programs.

It would be impossible in this report to recognize all of our exemplary volunteers. Many new volunteers have joined our team this year as others retire or move away. Our ReStore relies on these volunteers for customer service, donation pick up, receiving and refurbishing, salvaging, and general store maintenance. Over 12 000 volunteer hours were recorded over the last 12 months at the ReStore. Added to this number are over 2000 volunteer hours at Fundraising events, committee work and office assistance.

Family Selection & Partnering Report

Bonnie Dobson, Chair

Committee Members

- Nora Barber
- Muriel Brand
- Anne Clark
- Wendy O'Neill
- Marcie Warren
- Rev. Andrew Wilson
- Roy Young
- Bonnie Dobson, Chair

Early in 2008, the committee started the search for a family for the Belleville build on George Street South and the selection was finalized in April 2008. The build continued until the completion of the home in December 2008 so the family was able to move in before Christmas 2008.

Partnering of the Habitat families continued throughout the year as required.

In November 2008, the search process for a family for the 2009 Picton build began and the selection was finalized in May 2009.

The members of the Family Selection & Partnering committee have been very devoted to our mandate of carrying out the Board's vision which is to define the population in need of decent, affordable housing and to develop processes and policies for the selection those in greatest need. The selection process requires many meetings and deliberations and I would like to sincerely thank the committee members for their commitment and dedication.

**CBC Radio & Habitat
for Humanity Prince
Edward-Hastings
Presents...
Charles Dickens' A
Christmas Carol**

Bonnie Dobson, Committee Chair

For the second year, we organized this successful performance.



(L-R) Habitat Canada's Geoff Bellew, National BOD, Vice Chair; John Metson, National BOD, Secretary, PEH Affiliate Executive Director; Melanie Flynn and Habitat Canada's Keith Mombourquette, National BOD, joined the June 17th Quinte & District Real Estate Board's annual Golf Tournament in support of Prince Edward-Hastings Habitat for Humanity. Despite the damp conditions, all made it to the supper after the game in good spirits.

This year we held it at College Hill United Church. About 100 people enjoyed the evening and we raised \$1,185.00.

Thanks to our wonderful host, Lyle Vanclief and great readers; Jim Ross, Jennifer Tretina, Colonel Mike Hood, Pat Culhane, Armin Quickert, and our CBC personality, Philly Markowitz. The College Hill choir and the Command Performance Choir added to the pleasure of the evening with their singing.

Thanks also to the committee of Nathan Brinklow, Kerry Burgess, Ellen Cooper, Melanie Flynn, Linda Grimson, Karel Vanek who worked very hard to make the evening a success.

**ANNUAL HAM
SUPPER**

For many years, the Prince Edward-Hastings affiliate has put on a ham supper at St. Thomas' Anglican Church. With a lot of willing helpers, in October 2008, we once again fed ap-



proximately 100 people at each of 2 sittings and raised \$1,706.

It is an event that people look forward to.

***Visit our ReStore
393 Sidney Street
Belleville
New products every day.
Our ReStore has the largest
salvage program in Canada.***



It was a year of marvels

Executive Director's Report

by Melanie Flynn

Looking back on the past year, I continue to marvel at the dedication and caring of our amazing volunteers. Working at every level of our organization, volunteers from all walks of life bring their skills and energy forward to help ensure our services are reaching those we are mandated to serve. By addressing the affordable housing crisis in our own communities, we are succeeding in building hope locally and globally.

We have had a year of marvels. From the rededication of one of our homes to a second, deserving family, completing our 10th build project locally to participating in our 10th international build – we are truly the little affiliate that could!

Our board team is strong and enthusiastic as we move into some fantastic partnerships with Bethany Christian Reformed Church for our Picton build and The Bridge Community Church in Bancroft as we stretch our legs into an area that we have not tackled before.

We continue to look for building systems that are to the best advantage to our partner families. The 10th build project on George Street was a wonder in energy efficiency and was awarded a top prize for a sustainable building grant.

Moving forward, we will be delving even further into environmentally friendly, sustainable building design, lessening our environmental impact as well as saving energy costs for our partner families.

Internationally, we continue to participate in the house for a house program. For each house we build locally, we contribute the funds to build a home in an underdeveloped country.



Melanie works on the hard ground getting ready for plastering of the walls at the home build in Tajikistan.

I was blessed to have participated in the global village trip to Tajikistan to help build our 10th international home.

I came home with a keen awareness that despite so many differences in our way of life, at the end of the day the key to stability, happiness, and opportunity can quite often be the key to a door. The joy and appreciation from the partner families working alongside our team in Tajikistan mirrored what we see here in our own back yard. Lives are changed, the product is tangible and the emotions and sense of security are potent.

I will always be grateful to Mandi Tisdale, of Elite Personal Fitness for stepping forward to help whip me into shape for the build in Tajikistan. I was proud to be able to wake up each morning energized and ready for action without aching muscles and sore bones.

This was an amazing example of how something considered being an “outside” service can end up as an amazing and productive partnership with a clear impact on how a job gets completed. I hope to continue to engage new faces and business in the work that we do. Community stakeholders are such a vital part of our success.

THANK YOU ...

·To the team in Prince Edward County, your work with the curling bonspiel

and Maple in the County was phenomenal once again.

·To Loyalist College, for your support in both the Business and Social Service Worker Programs for sharing the skills and expertise of you students.

·To the Family Selection and Partnering committee, for continuing to maintain the highest of standards in the partnering process.

·To the fantastic Board team for your support, encouragement and dedication over the past year

To our donors, without whom we would be lost.

·As I type this, I know I speak for all 11 of our past and present Habitat partner families. You DO make a difference and it matters today and for infinite tomorrows. The work you have done will shine for generations to come.

Volunteer...cont. from page 8

My report would not be complete without recognizing the tremendous number of hours put in by our Board Members (over 2000 hours) as they provide leadership and assistance to Melanie. Their activities, too numerous to list, can be gleaned by reading the other annual reports.

Volunteer Information Quinte has continued referred many volunteers to our Organization through the Community Hub. You can check out our list of volunteer opportunities on the Community Hub at www.MyVolunteerPage.com.